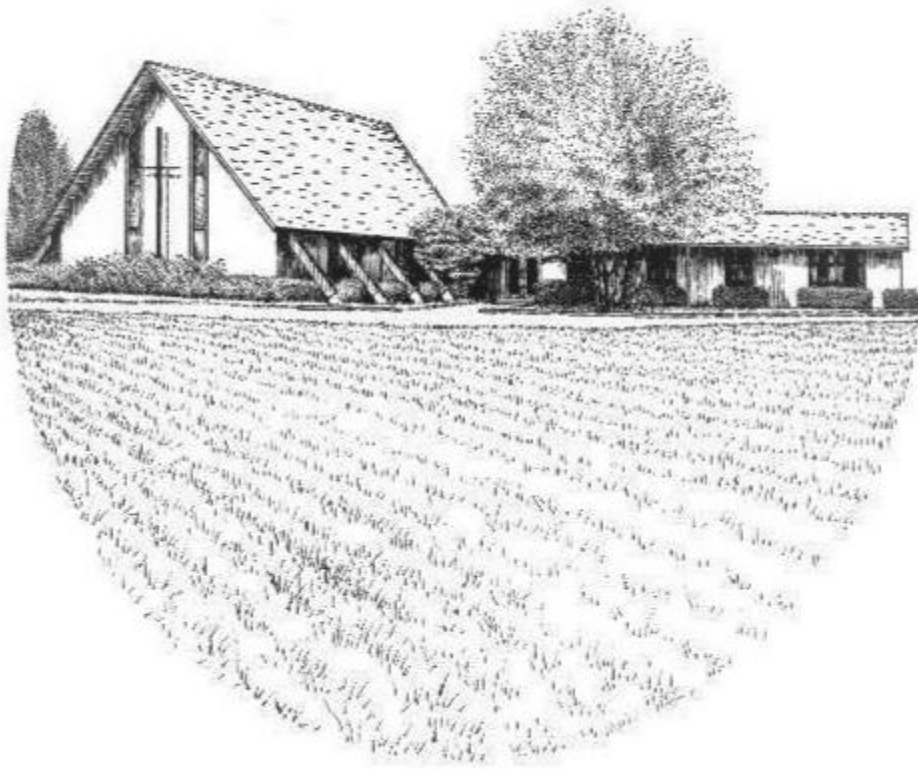


2024
Annual Parish Meeting



St. Luke's Episcopal Church
Shawnee, Kansas ~ Diocese of Kansas
Sunday, January 21
11:00 A.M. Parish Hall

Agenda

Opening Prayer & Call to Order

Quorum Declared (25 members present)
Appointment of Recorder for Annual Meeting
Appointment of Teller
Father Jonathan’s Address to the Gathering
2023 Year in Review

Business

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THANK YOU TO OUTGOING VESTRY MEMBERS: TOM GRANDGENETT, TIM ROHRER, JUNE CASSINGHAM.....	5
ELECTION/ANNOUNCEMENT OF NEW VESTRY MEMBERS: ROSE WREDE, MARY HAYSELDEN	5
ELECTION/ANNOUNCEMENT OF NEW DIOCESAN DELEGATE: VICTOR CLARKE.....	5
ELECTION/ANNOUNCEMENT OF NEW DIOCESAN ALTERNATE DELEGATE: MELISSA PFAU	5
ELECTION/NOMINATING COMMITTEE FOR 2024 VESTRY: CHERYL BALL, MELISSA PFAU, CARRIE ROESNER, CHRISTY KELLER (SEE BY-LAWS, ART. 5. SECTION 3 FROM THE FLOOR).....	5
CLERGY REPORT, THE REVEREND JONATHAN BRICE	5
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REVIEW OF 2023 PROFIT AND LOSS REPORT	5
REVIEW OF 2023 BALANCE SHEET	7
REVIEW OF 2024 BUDGET (ADOPTED)	8
REVIEW OF 2023 ENDOWMENT FUND REPORT –	11
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Other business:

Motion to Adjourn

Closing Prayer

Parish Statistics

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
AVG	84	82	84	86.7	77	77	TBD		52	
8:30 a.m	15		19	21	20	20		12*	10	9
10: 30 a.m.	69		65	64	59	57		37*	42	52
ALL SERV	4455	4269	4275	4571	3972	4152				2396
Baptisms	6	0	2	2	1		0	0	1	2
Confirmations	0	0	4	0	0		0	0	0	0
Weddings	0	3	2	1	1		0	1	0	1
Funerals	4	0	2	2	2		2	4	3	6

*In-person worships were the only figures used to determine the average attendance for 2021

Necrology

1/02	Maxine Jones	Service at St. Luke's
2/17	Budd Hughes	Service at St. Luke's
2/24	Vicki Heflin	Service at St. Luke's
3/27	Frankie Woodman	Service at St. Luke's
8/04	Swede Holmberg	Service at St. Luke's
12/03	Mac McCallum	No Service information

Let us pray:

Almighty God, with whom still live the spirits of those who die in the Lord, and with whom the souls of the faithfully departed are in joy and felicity: We give you heartfelt thanks for the good examples of all your servants, who, having finished their course in faith, now find rest and refreshment. May we, with all who have died in the true faith of your holy Name, have perfect fulfillment and bliss in your eternal and everlasting glory, through Jesus Christ our Lord. Amen.

Minutes from 2023 Annual Meeting

St. Luke's Annual Meeting, January 15, 2023, St. Luke's Parish Hall

Welcome 11:22am, Opening prayer 11:23am

Quorum Declared by—Christy Keller

Recorder—Christine Uhrmacher

Teller—Christy Keller

The meeting agenda and annual reports were printed for parish members to review.

Fr. Jonathan's Address to the Gathering—Our last time together was at the very beginning of COVID, we did a lot to ensure we protected the parish from COVID.

Last year for the pledge campaign we did the St. Luke's puzzle.

We will face the struggle with budget issues together. We do have a deficit in the budget. Pledges were up 10% without even asking.

Thank you to Tim Rohrer—senior warden, looking forward to working with him again this year.

Thank you to the Vestry for their service.

Year in Review—Presented by Melissa Pfau. 2022 Annual review in pictures. The montage included the parish necrology for 2022. Thank you to Melissa for putting the slide show together.

Vestry Members Announcements—Off-going vestry members are Rose Wrede, Chuck Peoples, and Melissa Pfau.

They were such help, especially with COVID. Rose served as senior warden. Chuck has been so helpful and is the master of humor. Melissa is outstanding on every level, always there and organizing so much.

New vestry members—Vincy Abraham, Pam Goodman, Rosemary Kniggendorf, and Carolyn Hund-Moody. Fr. Jonny is looking forward to working with all these talented people.

Nominating committee for 2024—composed of outgoing members of the vestry, Melissa Pfau and Cheryl Ball.

Rose Wrede offered a motion to nominate and approve the new slate for Vestry as presented, was seconded by Chuck Peoples. Discussion: clarified need for four new members: Herman Holtorff died during his term and his seat was not filled. The motion was approved by the parish without exception.

Approval of Minutes—the minutes for the 2022 Annual Meeting were reviewed by the parish. Vincy Abraham offered a motion to accept the 2022 Annual Parish Meeting Minutes as presented, was seconded by Melissa Pfau, and approved by the parish without exception.

Clergy Report—the Reverend Jonathan Brice thanked Caren Grandgenett for helping with stewardship. He discussed that we are dealing with a deficit after calculating the budget. We need more money or more people. Getting more people is part of our Christian responsibility. Welcoming people is important for getting new people to stay. Discussed friendship/relationship evangelism and challenges all to consider telling others about your faith and your journey. Let others know we have a lovely, comforting and welcoming church. Fr. Jonny plans to give us some sermons about friendship evangelism. We bring more to the church than pledges. God has the bigger picture, he knows what we are going through, and he will lead us through. We got through our year 2022 with God's provision. We have incredible gifts, and we can get through this.

Senior Warden Report—Tim Rohrer thanked everyone for their hard work and for making our various ministries successful. We have a caring community. Glad to get back in the building and have fellowship. We have much to be thankful for this year.

Financial Reports—Melissa Pfau—Treasurer, Steve Mann—Assistant Treasurer, and Adrian Frost—Accountant prepared all financial reports. Review of 2022 **Profit and Loss Report**—\$214,891.99 total income. We had a little profit. Expenses \$ 200,719.36. We had some very lean months. We had to pull some unrestricted funds from endowment and money market accounts. We had some people give above and beyond with generous extra donation. These 3 things allowed us to get through the year. One month (Steve does payroll) we did not have enough money to payroll—had to wait for the Sunday collection to make ends meet. Graph showed a month-to-month accounting.

Review of 2022 **Balance Sheet**—Agape money is restricted—help for people in need withing our parish and community--\$11K—used for in-reach and out-reach.

Review of **2023 Budget** Income total \$150,838, a little down from last year (losing some members who died or left the parish), 60% of pledging members increased their pledge. Total Expense \$201,595, deficit of \$50,757. We will approach the diocese to see if we can pay less apportionment that went up again this year. \$30,900 is apportionment per diocese calculation, asking to decrease payment to \$20,000; then our deficit would be around \$39K. For savings we are going to a bi-weekly cleaning schedule. We will not have a cantor at the 8:30 service. Part of water bill will be paid for from the memorial fund—since the sprinklers are for the memorial garden. Any education money will come from endowment education restricted funds, not out of operating expenses. Worked with waste company to bring down cost of trash removal.

Discussion—Anyone can work with waste management for their home bill. We had to include the unrestricted endowment in income. Upcoming vestry is responsible for ideas to eliminate the deficit. Anyone in the parish can help. Fund raisers to get outsiders to help us, get Shawnee to support this church. Question: do we need a new pledge card to increase our pledge—just contact Melissa. First Sunday of the month, any cash/coin goes to rector's discretionary fund.

Karen Craig offered a motion to approve the annual financial reports, was seconded by Terry Grotegut, and approved by the parish with one exception (VC).

Steve Mann discussed the **Endowment Report**. Money from endowment funds is used for parish needs VBS/PCs/general fund (to pay bills). The stock market has been down 20-30%. Our financial planner, Brook, has helped keep our funds in a safe place—we are doing better than the average investor. Thanks to all who have donated to the endowment—those donations go to unrestricted funds that can be used for parish expenses.

Discussion—Money given to endowment fund is unrestricted and can be used for church expenses. We leave what we don't need in the account. Chuck Werly donated in his will to education, so that money is restricted. The Lassiter's also donated funds that are unrestricted. Ruth Knable—remember 'Happy Bucks' from Charles Smith—can donate in memorial and for things like new grandchildren, birthdays, celebrations. Nancy Hayselden shared that if you have young people in your family who need college money, the Eastern Star Astral Awards for Christian religious study has a nice scholarship, let Mary or Nancy know.

Committee Reports—available for parish members to read.

Bylaws and Canons—had only one change.

Other Business/Levelling—no comments.

Adjournment—Ruth Knable offered a motion to adjourn the Annual Parish Meeting, was seconded by Melissa Pfau, and approved by the parish without exception.

A Closing prayer was offered by Shara Brice and the meeting concluded at 12:32 pm.

These minutes recorded and transcribed by Christine Uhrmacher and submitted to the rector and senior warden on March 16, 2023.

Thank You to Outgoing Vestry Members: Tom Grandgenett, Tim Rohrer, June Cassingham

Election/Announcement of New Vestry Members: Rose Wrede, Mary Hayselden

Election/Announcement of New Diocesan Delegate: Victor Clarke

Election/Announcement of New Diocesan Alternate Delegate: Melissa Pfau

Election/Nominating Committee for 2024 Vestry: Cheryl Ball, Melissa Pfau, Carrie Roesner, Christy Keller (*see by-laws, art. 5. Section 3 from the floor*)

Clergy Report, The Reverend Jonathan Brice

Senior Warden Report, Tim Rohrer

Thank you all for another successful year at St. Luke's. As we look back on the previous year, it's easy to reflect upon the many things we must be thankful for at St. Luke's. I have enjoyed being senior warden the past two years and the time spent working with Fr. Brice and the vestry. So many people here care and remain dedicated to sustaining and growing this parish and work towards enhancing our overall worship experience.

One of our main themes in 2024 needs to be centered around focusing and directing our energy towards growing this parish and sharing the very experience we enjoy every Sunday at St. Luke's with others. Please be thinking of that friend, relative or neighbor we all know and give them a personal invite to come worship with you or come to one of our special events.

What goes on behind these doors every Sunday is truly special and needs to be shared and celebrated by others.

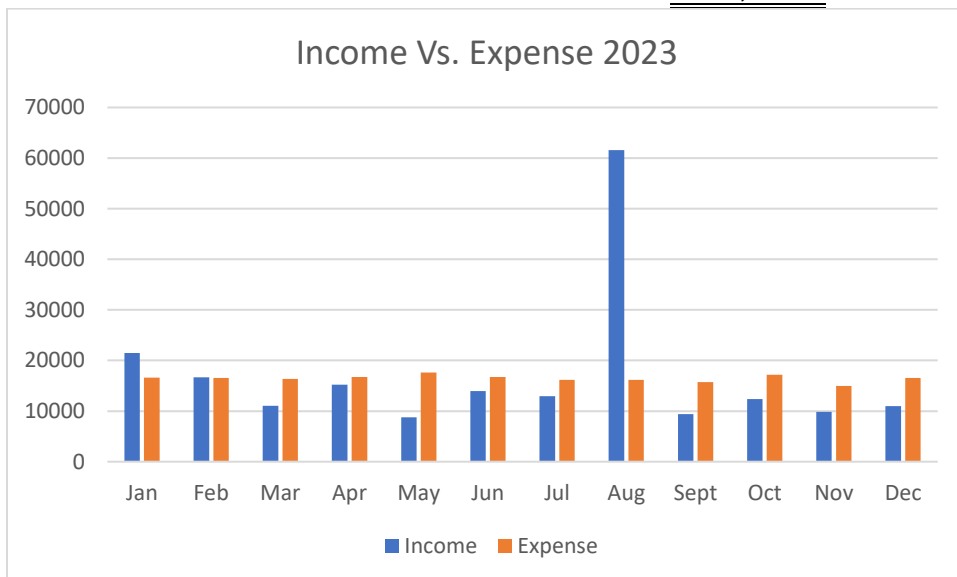
-Tim Rohrer

Review of 2023 Profit and Loss Report

	<u>Jan - Dec 23</u>
Ordinary Income/Expense	
Income	
7001 · Unrestricted Income	
7001-01 · Pledges - Current	127,569.00
7001-03 · Contributors of Record	63,664.00
7001-04 · Parish Hall Use	840.00
7001-05 · Loose Plate	3,528.21
7001-06 · Visitors	790.00
7001-07 · Misc. Income	265.50
7001-08 · Fund Raising Income	2,366.20
7001-10 · Altar Flowers&Supplies	2,393.00
7001-13 · In-Kind Donation -Unapportioned	365.38
7001-15 · Endowment Fund Support	-733.09
Total 7001 · Unrestricted Income	<u>201,048.20</u>
7002 · Restricted Income	
7002-06 · Memory Garden	1,465.00
7002-12 · VBS/Christian Ed Fund	286.22
7002-17 · Memorial Funds	1,500.00
Total 7002 · Restricted Income	<u>3,251.22</u>
Total Income	<u>204,299.42</u>
Expense	
9001 · Priest in Charge Expenses	
9001-03 · Housing Allowance	30,301.88
9001-04 · Pension	9,852.15
9001-09 · Rector's Health & Dental	23,052.00
9001-11 · Priest's Phone	850.08
Total 9001 · Priest in Charge Expenses	<u>64,056.11</u>
9002 · Computer Expenses	
9002-02 · Computer Repair & Upgrade	67.67
9002-03 · Software License	282.75
9002-04 · Website Changes	99.00

Total 9002 · Computer Expenses	449.42
9003 · Conferences and Meetings	8.00
9005 · Diocesan Expenses	
9005-01 · Convention Registration/Expense	902.68
9005-02 · General Apportionment	30,996.00
9005-05 · Clergy Meetings	38.00
Total 9005 · Diocesan Expenses	<u>31,936.68</u>
9007 · Insurance	
9007-02 · Building and Personal Property	12,398.75
9007-05 · Workmen's Comp	499.84
Total 9007 · Insurance	<u>12,898.59</u>
9009 · Maintenance Expenses	
9009-01 · Building Repairs & Maintenance	590.38
9009-02 · Exterminator	246.60
9009-03 · Janitorial Services	3,060.00
9009-06 · Mowing and Lawn Care	246.60
9009-08 · Trash Removal	1,332.56
9009-10 · Fire Safety	810.29
Total 9009 · Maintenance Expenses	<u>6,286.43</u>
9010 · Office Expenses	
9010-02 · Bank Fees	157.50
9010-03 · Copier Lease	2,716.64
9010-04 · Copier Overages	266.26
9010-10 · Office Supplies	180.19
9010-12 · Postage and Delivery	136.75
Total 9010 · Office Expenses	<u>3,457.34</u>
9011 · Salaries & PR Taxes	
9011-01 · Salaries	
9011-11 · Admin Asst	7,427.86
9011-13 · Music Director	16,147.44
9011-15 · Rector's Salary	
9011-1S · Rector's Sabbatical	500.00
9011-15 · Rector's Salary - Other	29,335.70
Total 9011-15 · Rector's Salary	<u>29,835.70</u>
Total 9011-01 · Salaries	<u>53,411.00</u>
Total 9011 · Salaries & PR Taxes	53,411.00
9014 · Professional Fees	
9014-01 · Accounting	2,304.00
9014-02 · Employee Qualification Backgoun	60.00
9014-04 · Payroll Services	1,530.72
Total 9014 · Professional Fees	<u>3,894.72</u>
9015 · Program Expenses	
9015-03 · VBS / Christian Ed	608.18
9015-06 · Music Expenses	
9015-B6 · Music Performance	3,281.62
9015-C6 · Music Licensing and Sheet Music	724.17
Total 9015-06 · Music Expenses	<u>4,005.79</u>
Total 9015 · Program Expenses	<u>4,613.97</u>
9018 · Utilities	
9018-01 · Electricity	5,845.71
9018-02 · Gas	3,598.22
9018-03 · Water	468.88
9018-04 · Wastewater	495.95
9018-05 · Church Phone & internet	2,074.24
Total 9018 · Utilities	<u>12,483.00</u>
9019 · Restricted Expenses	
9019-06 · Memory Garden	1,465.00
9019-18 · Memorial Fund	-300.00
Total 9019 · Restricted Expenses	<u>1,165.00</u>
9020 · Altar & Church Supplies	
9020-01 · Altar Flowers	655.00
9020-02 · Altar Supplies	501.75
Total 9020 · Altar & Church Supplies	<u>1,156.75</u>
9021 · Taxes and Fees	
9021-01 · Real Estate Taxes	792.00
9021-02 · State of Kansas - Annual Report	40.00
Total 9021 · Taxes and Fees	<u>832.00</u>
9026 · Unrestricted Expenses	
9026-04 · Supply Priest	350.00
9026-11 · Guest Organist	400.00
Total 9026 · Unrestricted Expenses	<u>750.00</u>
Total Expense	<u>197,399.01</u>
Net Ordinary Income	<u>6,900.41</u>

Other Income/Expense	
Other Income	
Other Misc Income	440.00
8030-00 · Interest Income	593.01
8031-00 · Endowment Income	
8031-01 · Endowment Interest Income	58.53
8031-02 · Endowment Dividend Income	9,895.31
8031-03 · Endowment Capital Gains Income	-11,899.00
Total 8031-00 · Endowment Income	<u>-1,945.16</u>
Total Other Income	<u>-912.15</u>
Other Expense	
9031-00 · Endowment Expenses	
9031-01 · Endowment Broker Fee Expenses	1,756.17
Total 9031-00 · Endowment Expenses	<u>1,756.17</u>
9033 · Suspense	150.00
Total Other Expense	<u>1,906.17</u>
Net Other Income	<u>-2,818.32</u>
Net Income	<u>4,082.09</u>



Review of 2023 Balance Sheet

	<u>Dec 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Commerce - Operating - 3697	33,970.48
1002 · Capitol Federal - MM - 0006	63,836.02
1003 · Endowment Funds	
1003-01 · LPL Fin - Restricted - 6354	89,701.93
1003-02 · LPL Fin - Unrestrict - 4948	43,118.54
1003-03 · Cap Fed - Endowment Fund - 4982	1,549.95
1003-11 · LPL Fin - Restricted MWP - 9579	110,346.94
1003-12 · LPL Fin - Unrestrict MWP - 3950	87,973.15
Total 1003 · Endowment Funds	<u>332,690.51</u>
Total Checking/Savings	<u>430,497.01</u>
Other Current Assets	
1010 · Prepaid Expenses	2,320.74
Total Other Current Assets	<u>2,320.74</u>
Total Current Assets	<u>432,817.75</u>
Fixed Assets	
1005 · Capital Assets	
1005-01 · Building and Land	408,608.64
1005-02 · Personal Property	102,122.00
1005-03 · Organ	85,000.00
1005-04 · Handbells	7,593.00
1005-05 · Mower	5,000.00
	-
1005-19 · Accumulated Depreciation	523,645.33
Total 1005 · Capital Assets	<u>84,678.31</u>
Total Fixed Assets	<u>84,678.31</u>

TOTAL ASSETS	<u><u>517,496.06</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
3005 · Accounts Payable	-3,011.38
Total Accounts Payable	-3,011.38
Other Current Liabilities	
3001 · Payroll Liabilities	
3001-05 · Rector's Sabbatical Payable	1,500.00
Total 3001 · Payroll Liabilities	1,500.00
Total Other Current Liabilities	1,500.00
Total Current Liabilities	-1,511.38
Total Liabilities	-1,511.38
Equity	
5001 · Unrestricted Net Assets	37,774.95
5002 · Temp. Restricted Funds - MM	
5002-06 · Organ Fund (MM)	11,954.23
5002-08 · Robe Fund (MM)	886.84
5002-12 · VBS Fund (MM)	3,068.90
5002-13 · Youth Group (MM)	1,652.21
5002-14 · Youth Scholarship Fund (MM)	2,000.00
5002-16 · Building Memorials (MM)	1,783.43
5002-19 · Memory Garden (MM)	5,816.18
5002-23 · Money Market Interest Inc (MM)	287.37
Total 5002 · Temp. Restricted Funds - MM	27,449.16
5003 · Temp. Restricted Funds - Gen.	
5003-01 · Rector's Discretionary Fund	2,690.88
5003-02 · Outreach	1,705.90
5003-04 · Bishop's Discretion Fund	25.00
5003-05 · Deacon's Discretionary Fund	310.00
5003-10 · Agape	8,888.59
5003-14 · Memorial Funds	5,730.80
5003-25 · Christmas Decorations	75.85
5003-26 · Memory Garden	-1,581.91
5003-43 · Education	-618.90
5003-44 · Capital Fund	13,446.65
5003-47 · Vegetable Garden	-1,006.00
5003-48 · Coffee Hour Fund	2,484.41
Total 5003 · Temp. Restricted Funds - Gen.	32,151.27
5004 · Perm. Restricted Fund Balance	
5004-01 · LPL Restricted	
5004-B1 · Restricted Unrealized Cap Gains	61,822.28
5004-01 · LPL Restricted - Other	122,809.67
Total 5004-01 · LPL Restricted	184,631.95
5004-02 · LPL Unrestricted	
5004-B2 · Unrestrict Unrealized Cap Gains	17,059.33
5004-02 · LPL Unrestricted - Other	95,525.70
Total 5004-02 · LPL Unrestricted	112,585.03
5004-03 · Cap Fed Endowment	9,800.49
Total 5004 · Perm. Restricted Fund Balance	307,017.47
5005 · Retained Earnings	110,532.50
Net Income	4,082.09
Total Equity	519,007.44
TOTAL LIABILITIES & EQUITY	<u><u>517,496.06</u></u>

Review of 2024 Budget (Adopted)
St. Luke's Episcopal Church 2024 Budget

		2023	2024	
Income	7001-01	Pledges	146,812	180,636
	7001-03	Non-Pledge Parish Member Income	5,200	2,500
	7001-04	Parish Hall Use	180	200
	7001-05	Plate Offerings	1,000	1,000
	7001-06	Visitors	400	300
	7002-08	Rector's Discretionary Fund	100	100
	7001-10	Altar Flowers	2,080	2,080

		Commerce Operating forwarded balance		20,200
	7001-16	Endowment Support -Unrestricted	1,776	1,648
		Endowment Support Restricted Youth Group		1,140
	TOTAL INCOME		157,548	209,804
Expense				
Rector Expenses				
	9011-15	Rector's Salary	29,855	30,750
	9001-03	Housing Allowance 50 % of 9011-15	29,855	30,750
	9001-02	Continuing Education	500	500
	9001-04	Rector's Pension 18%	10,748	11,070
	9001-09	Rector's Health	22,140	23,484
		Rector's Dental	912	912
	9001-11	Rector's Mobile Phone Proposed \$100/m	850	1,200
		Meals/Host		200
	9019-08	Rector's Discretionary Fund	100	100
	Total 9001 - Rector Expenses		94,960	98,966
	9005 - Diocesan Expenses			
	9005-01	Convention Registration	600	1,200
	9001-02	Clergy Meetings	300	300
	9001-02	General Apportionment	30,996	35,280
	Total 9005 - Diocesan Expenses		31,896	36,780
	9007 - Insurance			
	9007-02	Building and Personal Property	11,875	13,132
	9007-05	Workmen's Comp	520	520
	Total 9007 - Insurance		12,395	13,652
	9009 - Maintenance Expenses			
	9009-01	Building Repairs & Maintenance	1,000	1,000
	9009-10	Fire Safety	700	700
	9009-02	Exterminator	300	300
	9009-03	Janitorial Services	3,000	3,000
	9009-06	Mowing and Lawn Care	500	500
	9009-07	Snow Removal	500	500
	9009-08	Trash Removal	1,140	1,320
	Total 9009 - Maintenance Expenses		7,140	7,320
	9010 - Office Expenses			
PAGE 2	9010-01	Advertising	200	200
	9010-02	Bank Fees	100	100
	9010-03	Copier Lease	2,700	2,700
	9010-04	Copier Overages	50	50
	9010-10	Office Supplies	200	200
	9010-12	Postage and Delivery	110	110
Computer	9002-02	Computer Repair & Upgrade	-	-
	9002-03	Software License	400	400
	9002-04	Website Charges	100	100
	9002-05	Computer Equipment	-	-
	Total 9010 - Office Expenses & Computer Expenses		3,860	3,860
	9011 - Salaries & PR Taxes			

9011- Salaries			
9011-11	Secretary (Admin Asst)		
	15hrs/wk M-F/2wksOff	7,800	7,800
9011-13	Music Director	16,000	16,000
	13hrs/wk 2SundayServs/3SundaysOff		-
9015-B6	Musicians		-
	1x1.5hrs/wk @\$50/hr x52 wks	3,900	3,900
Total 9011-1 · Lay Salaries & Benefits		27,700	27,700
Salaries & PR Taxes			
9011-22	Employer FICA (6.2%)	1,718	1,718
9011-23	Employer Medicare (1.45%)	402	402
Total 9011 · Lay Salaries & PR Taxes		2,120	2,120
Total 9014 · Professional Fees			
9014 ·01	Accounting (Payrol Bookkeeper)	2,304	2,400
9014-04	ADP	1,400	1,600
Total 9014		3,704	4,000
9015 Program expenses			
9015-03	· VBS		
9015-04 ·	Youth Group		1,140
9015-03	Christian Education		
9015-05 ·	Community Garden	100	100
9015-06 ·	Music Expenses	700	700
9015-08-	Adult Forum/community meeting		
Total 9015 · Program Expenses		800	1,940
9018 · Utilities			
9018-01	Electricity	5,800	6,000
9018-02	Gas	2,900	3,100
9018-03	Water	600	600
9018-04	Wastewater	1,400	1,400
9018-05	Church Phone & internet	2,000	2,000
Total 9018 · Utilities		12,700	13,100
9020 · Altar & Church Supplies			
PAGE 3			
9020-01	Altar Flowers	2,080	2,080
9020-02	Altar Supplies	300	500
Total 9020 · Altar & Church Supplies		2,380	2,580
9021 · Taxes and Fees			
9021-1 ·	Real Estate Taxes	800	800
9021-2 ·	State of Kansas - Annual Report	40	40
Total 9021 · Taxes and Fees		840	840
9026 · Unrestricted Expenses			
9026-04	Supply Priest	300	300
	Continuing Education- Subbatical	500	500
9026-?-	Supply Music Director/Organist	300	300
Total 9026 · Unrestricted Expenses		1,100	1,100

Total Expense	201,595	213,958
Deficit	(44,047)	(4,154)

**Review of 2023 Endowment Fund Report –
2023 St Luke's Endowment Fund Annual Report (Unaudited)**

Prepared by Stephan T. Mann, Endowment Fund Treasurer

Beginning Of The Year Endowment Fund Balances \$290,705.25

Annual Market Value Net Gain (Loss) \$ 41,985.26

Total Endowment Funds End of Year Balances \$332,690.51

Detail of Accounts

1. Restricted Funds balance beginning of the year	\$ 172,508.81
A. Fees, Expenses	\$ (1,409.97)
B. Dividends, Interest, and Capital Gains	\$ 2,809.99
C. Increase/decrease in Market Value	\$ 26,965.04
* D. Distribution from fund	\$ (1,965.00)
Total Year End Balance	\$ 198,908.87

2. Unrestricted Funds balance beginning of the year	\$ 118,196.44
A. Additions	\$ 1,845.68
B. Fees, Expenses	\$ (872.79)
C. Dividends, Interest, and Capital Gains	\$ 3,093.56
D. Increase/decrease in Market Value	\$ 11,518.75
Total Year End Balance	\$ 133,781.64

3. Restricted/Unrestricted End of year Total \$ 332,690.51

* VBS	\$825.00
Youth Group	\$1,140.00
	\$1,965.00

Available for 2024 Use:		
	Restricted	Unrestricted
2023	\$6,017.00	\$0.00
2024	\$4,483.00	\$1,648.00
	-\$1,965.00	
TOTALS	\$8,535.00	\$1,648.00

**Thank you for your Endowment Support during 2023.
We look forward to your continuing support in 2024.**

Scott Goodman, Cheryl Ball, Stephan Mann, Chuck Peoples, and Dennis Phillips

Committee Reports

Altar Guild Report

Brenda Carl

Altar Guild is a wonderful way to serve the Lord. We can train you if this ministry is for you. The elder altar guild members did a wonderful job training us. We can pass on our knowledge to you.

We would love to train more members. I appreciate all the help I get from Victor and Cheri.

Altar guild is a wonderful behind scene ministry.

Building and Grounds/Junior Warden/Men's Group

Tom Grandgenett

The Mens Group meets on the 3rd Saturday of each month at Pegahs, located on Johnson Drive, near Nieman.

The group sponsors the Shrove Tuesday pancake dinner and the Mothers Day brunch.

Church projects this year included replacing the kitchen faucet and the sink and faucet in the pantry. Currently in process is the replacement of the furnace and air-conditioner in the Sunday school section of the church.

Our volunteers keep the lawn mowed, trees and bushes trimmed, outdoor furniture painted and whatever other projects come up. Many thanks to all the volunteers who invest a lot of time, talent and labor in the upkeep of St. Lukes!

Children's Christian Education

Cheryl Ball

Sunday School started September 10, 2023 this year. Cheryl Ball and Rose Wrede are the regular Sunday School teachers, and Carolyn Moody and Rosemary Kniggendorf are the substitutes.

We have been studying Year A until Advent, and then Year B. We usually follow each Sunday's liturgy, and have a craft that assists the children in understanding the Bible story.

December 9, 2023 was St. Nicholas Day. We had another great turnout of children, parents, and volunteers. The children loved talking to St. Nicholas, lunch, and the crafts. Thank you Melissa Pfau for all your efforts to organize St. Nicholas Day.

We had the Children's Christmas Pageant with the younger children and youth group participating.

Unfortunately, we did not have a live Baby Jesus this year. All participants were amazing. Because the time of the pageant is so late for the smaller children, we are considering having the pageant on the Sunday morning before Christmas 2024.

Thank you parents and grandparents for sharing your children with us. We enjoy them so much.

Thank you Ms. Rose, Ms. Melissa, Ms. Carolyn, Ms. Rosemary for all your assistance.

-Cheryl Ball

Game Night

Mary Hayselden

Monthly game night started in November 2022. We have had anywhere from 12-20 people, and numerous times parishioners have brought friends.

We have played a wide variety of games from Trivia, Card games, Celebrity and Monopoly Deal. Usually the 3rd Friday of the month (sometimes the 4th), a multi-generational group gathers for fun, fellowship and friendly competition. All are welcome, so come and check it out.

Hospitality

Christine Uhrmacher

Thank you to all who helped out with Hospitality in 2023. We are very blessed at St. Luke's to have so many people who will step up to help when we need it, even with short notice. The function of the Hospitality Ministry is to coordinate events based on parish needs. Some of those events include: pot-luck planning, assisting families with receptions after funerals, providing food and decorating/clean up for celebrations and special events, helping with meal trains for families in need, and annual events such as the Happy Birthday, Jesus! party following the early Christmas Eve service. Our biggest parish-wide event this year was the International Dinner, and it looks like this will be an annual event from now on.

I will have a sign-up sheet for the Hospitality Ministry at the annual meeting. Please sign up to let me know if you want to continue on the Hospitality committee, or, if you haven't participated in the past but would like to now. Most communication is by email, so please be sure I have your updated email address. Thanks again for all you do!!

--Christine Uhrmacher, email: ChristineMomRN@aol.com, phone: 913-904-8549.

Music Report

Boyd Ahrens

Music is an important aspect of our worship experience. St. Luke's has a small but mighty choir of exuberant singers. They faithfully support our congregation with their singing. We are so blessed!

Julia Kasten was our Cantor for much of the year. Then she resigned and we enlisted Anna DiMaggio to be our Cantor the last half of the year. These ladies have enriched our services very effectively.

The handbells played during Lent and on Easter Sunday. They last performed during Advent. Our thanks to them!

You, the members of St. Luke's are to be thanked and appreciated for your singing during our worship services, and your support of the music programs at St. Luke's!

Boyd Ahrens, Director of Music

Outreach Report

Little Free Pantry

Tim Rohrer

Thank you to everyone who has continued to support St. Luke's Little Free Food Pantry. This ministry has been extremely beneficial in helping those in need put food on the table during a time in which many families are struggling to get by. In addition to store bought boxed and canned foods, several people have been stocking the pantry with their homegrown vegetables and including basic hygiene and essential toiletry items which are always welcomed. The Little Free Pantry has been very well received in our immediate church neighborhood since its inception and continues to be strongly supported by church members and the local community alike.

Red Cross Blood Drive

Tim Rohrer

Thank you to everyone who participated as a volunteer or a blood donor at the last blood drive St. Luke's hosted in August 2023. The American Red Cross has been very appreciative of St. Luke's willingness and help in hosting these mobile events in our parish hall. Our last drive netted fifteen (15) units of blood that were distributed to both the Barnes-Jewish Hospital in St. Louis, Missouri and the Memorial Hospital in Belleville, Illinois. The need for blood remains at an all-time high and the Red Cross has again approached St. Luke's about partnering with them on another drive which we will be hosting on Wednesday, February 14, 2024, from 1:00pm to 5:00pm More details about the event will follow in your Enews.

Stewardship

Melissa Pfau

This year's theme was Rooted in Abundance and everyone showed that with their giving this year!

Almost every pledging family increased their pledge for the year. I am so excited to report that we are going into 2024 with a pledged amount for \$180,636! This is our highest pledged amount in years and it is all because of your generosity and support of St. Luke's.

Thank you also to everyone who gives their Time and Talent! We have an amazing group of people with different talents which they lend St. Luke's. Whether it's awesome event organizing, fellowship opportunities, or hospitality, the people of St. Luke's give in abundance in every aspect.

Thank you all!

Tech Team

Dennis Phillips

Members: Dennis Phillips and Dr. Wayne Fowler

Since Tom Schremp's move to New Mexico Wayne and Dennis continue to deal with electrical and electronics at St. Luke's. Wayne is focused on musical and network issues, and Dennis on general electrical and electronic hardware. Conversion to LED lighting throughout the building continues. Office computers have been upgraded and services continue to be streamed every week. Repairs to outdoor lighting continues on the front of the building, on the monument sign and on the parking lot.

The organ has been finetuned for the best sound possible in the sanctuary, a process known as 'modeling', and it continues to perform very well. The computer network is improved with a new router and mesh system for a stronger WIFI. There have not been any network glitches all year. The router includes a firewall that blocks hackers from access to our network. At present Wayne is working to ensure that our stlukes.net domain name is secured; this is most important for the operation of our website and our connections to the St. Luke's WIFI and internet..

Treasurer's Report

Melissa Pfau

Thank you to everyone who supports St. Luke's. Our church is only as strong as its members and we are thankful for your support.

We went into 2023 expecting a large deficit again. It was through the generosity of everyone that we made it through the year! A special thanks to Dr. Wayne and Debbie Fowler whose generous donation pulled us through to the end of the year.

We had numerous people who gave above and beyond throughout the year and that is simply astounding.

Thank you to Steve Mann for doing everything and for graciously answering all my questions.

Thank you also to Adrian our bookkeeper for his knowledge and hard work.

The commitment people show towards St. Luke's is amazing! Thank you all for everything.

Ushers Report

Brenda Carl

WHAT can I say, the usher team is amazing. Thanks for always making a good first impression for the visitor's and congregation.

They fill in for each other and always show up to serve. THANKS TEAM Tom G, Chuck P, Nat C., Victor C, Tim R, Scott G, Brenda C.. and Craig retired for now.

If you would like to be a Usher let me know and I will train you for this Ministry.

In your service

Brenda Carl

Worship Schedule, Lay Eucharistic Ministers, Tellers, Lay Readers, Mowers

Craig Burris

WORSHIP SCHEDULE

For submitting a report about scheduling our Lay volunteers to help in our services, there is not all that much to report. For me the most stand out subject is the cooperation the folks give me in giving me their availability as quickly as it is possible for them to do so. Also, it is also very important to me that I do not have to worry about each position being filled for all services.

Certainly, there have been months that have been more trying than others, but those volunteers are what gives the feeling of being blessed with this ministry. If all agree to it, it is my hope to continue in this ministry.

LAY EUCHARISTIC MINISTERS.

For anyone who is new and does not know or understand what a Lay Eucharistic Minister is and/or what they do, briefly they are the lay persons who are vested and serving alongside the Rector in completing each service in a meaningful and timely manner.

At present, we are blessed with five people serving this Parish this way. They are, alphabetically, Brenda Carl, Victor Clarke, Steve Mann, Tim Rohrer and Rose Wrede.

I know it would seem as though with this number of people that they would not be asked to serve more than one Sunday a month. If there was just one position to fill each service that would be true. However, each service has two positions. One for aiding the rector in preparing the "Table", and one to read the Psalm.

We have been blessed with these people serving in this capacity for enough years that I cannot report just exactly how long, and I'm always concerned with burn out. While this is true I've noticed that such is quite limited serving in ministries in the Church, I still worry about it along with the fact that some of us are getting along in age.

I say that because, as usual, although we do have one person considering becoming a LEM, I would very much like to see at least two others considering the same.

LAY READERS

Again, for anyone unfamiliar with this term the Lay Readers here are the ones who come forward before us to read the Lessons assigned for each service and the Prayers of the People.

Our Blessings continue with a great group of eight volunteers. A person who becomes a Lay Reader soon learns the value of looking up and practicing the lessons for their scheduled service including how to pronounce the names and locations written about in those lessons. Some are quite tricky. Our Lay Readers are very good about that and do an exceptional job.

In case anyone would like to take advantage of an opportunity to shake a hand and praise the job done, their names are posted on the bulletin board in a schedule for that service and alphabetically listed here. Karen Craig, Mary Hayselden, Nancy Hayselden, Tom Hayselden, Anne Kniggendorf, Eileen Peoples, Candi Phillips and Christine Uhrmacher.

Although we do have a fine number of volunteers we can accept more if anyone is interested and men would be welcome to join the ranks.

TELLERS

There may be some who will wonder just what a teller does here in this Parish. First of all if you look on the posted schedule for their names you will find I have listed the ministry as "Coounters". The duties they have accepted are to retrieve the service collection for the service they are scheduled for then entering the data into an Excel spreadsheet, then printing out reports on that collection and finally depositing it in the bank.

As I've said before I am quite blessed with the volunteers, I schedule but these especially. This "team" is quite small, and I must ask for extra help all too often.

Cheryl Ball, Vincy Abraham, Abraham Verghese, Jim Darnell, Anne Kniggendorf, Rosemary Kniggendorf and myself make up this ministry. It might look as though that is plenty until it is realized that there must be a minimum of two unmarried people completing this task for each service. So it goes without saying that I really would like to have some more people involved.

MOWERS

This group of men are what I consider the unsung heroes of the Parish. From April thru November, they donate at least one day a week to be scheduled to make St. Luke's a good neighbor by keeping the lawn looking nice. They do this by first operating the church's Hustler zero turn mower, taking two to four hours on a given day to do so. Several then trim the edges and trees that need it. Several also help in the gardens as needed. These men are Scott Goodman, Tom Grandgenett, Dennis Phillips and Tim Rohrer. It should also be noted that Scott takes on the responsibility of the yearly and monthly maintenance of the machine.

Thank you, gentlemen, for your continued dedication.

It should also be noted that in the past we have been blessed with ladies serving in this capacity with no problem should any of our existing ladies be interested.

Craig Burris

Vacation Bible School

Melissa Pfau

The VBS theme this year was "Food Truck Party" and we were "On a Roll With Jesus."

All the Bible stories focused around food and giving thanks to God for what He has given us. Whether it's "Manna in the Morning" or feeding the 5000, we learned about God's love for us.

Each theme day centered around the grace many of us say at our table each night "God is Great. God is Good. Let us Thank God for Our Food. By God's Hands We All are Fed. Give Us Lord Our Daily Bread."

The students had an awesome time with DJ Cupcake, playing outside and making all sorts of food related crafts.

VBS can not be put on without the help of everyone! A huge thanks to everyone involved: Cheryl Ball, Christine Uhrmacher, Genelle Pfau, Rosemary Kniggendorf, Shannon Maendele, Judy Hoffman, Carolyn Hund-Moody, Eileen Peoples, Christy Keller, Angie Johnston, Terrell Mann, Father Jonathan and everyone else who helped!

This year we had a great staff of Youth Helpers! Thanks to Baylea, Juniper, Evie, Addi, Kyah and Rachael.

See you next year!

Bylaws and Canons

Bylaws of St. Luke's Shawnee

Article 3. Communicants and Members of Corporation.

Section 1. A Communicant in Good Standing is any natural person who meets the requirements and standards prescribed in the Diocesan Canons.

Section 2. All adult communicants, at least 16 years of age, in good standing as determined by the Rector or other Priest-in-charge, are qualified electors; that is to say, entitled to vote on all Parish affairs, and be members of this Corporation.

Section 3. Any qualified elector, eighteen (18) years of age or older, is eligible for election to any office in this Church Parish and in this Corporation. Both the Corporation and Church Parish have the same offices, and their incumbents shall be officers of both.

Section 4. Membership in this Corporation shall cease when the members cease to be a communicant in good standing in this Church Parish.

Canons of the Episcopal Diocese of Kansas

CANON I.1 Definitions

Member – Pursuant to General Canon, all persons who have received the sacrament of holy baptism with water in the name of the Father and of the Son and of the Holy Spirit, whether in this Church or in another Christian church, and whose baptisms have been duly recorded in this Church, are members. Members shall be listed on the parish register of one parish in this Diocese with which they are associated pursuant to the provisions of General Canon.

Member of Governing Board – A member elected to one of the governing bodies in the church, which shall include parish Vestries, Diocesan Convention, Provincial Synod and General Convention. Unless this requirement is specifically excused by the Ecclesiastical Authority, it shall be a prerequisite to such election that the member be confirmed in accordance with General Canon.

CANON IV.5 Of Self Governing Parishes

Sec. 6. The Vestry, Trustees of the Parish Corporation

a. Membership. Every self governing parish shall be governed by a Vestry, which shall consist of the Rector, a Senior Warden, a Junior Warden, and no fewer than three additional members. The members of the Vestry shall be the trustees of the parish corporation, and shall share with the Rector a concern and responsibility for the mission, ministry, and spiritual life of

the parish.

b. Election. The Wardens and members of the Vestry shall be elected annually in accordance with the bylaws of each parish.

(1) The Wardens shall be elected annually. Each shall hold office for not more than three successive one-year terms and shall not be eligible to be elected as a member of the Vestry until after the expiration of one year from the date of previous service. In the event of a vacancy occurring in the office of either Warden, the Vestry shall have power to fill the vacancy.

Sec. 7. The Annual Parish Meeting shall be held during the month of January at a time and place within the Parish specified by the Rector. Delegates to Diocesan Convention and the Convocation in which the Parish is located shall be elected as provided in Canon II.2 at the Annual Parish Meeting and such other business as is authorized by the Parish bylaws shall be conducted. Special Parish Meetings may be called as specified in the Parish Bylaws or, if there is no provision in the Parish Bylaws, may be called for any purpose specified in the notice of such Special Parish Meeting by the Rector, the Senior Warden or three members of the Vestry upon no less than ten days' notice to the Parish. All adult communicants in good standing as determined by the Rector who are members of the Parish, all as defined by Canon I.1, shall be entitled to vote at any Parish meeting. The Rector, or, if the Rector is the Bishop, the person delegated by the Rector, shall preside at all regular meetings of the Parish. In the Rector's absence, the Senior Warden, or in the absence of both, the Junior Warden shall preside.

Excerpts from <http://www.episcopal-ks.org/resources/documents/Canons-2019.pdf>